



**HANDBOOK  
2021-22**

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Director  
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Dear Parents & Students,

I hope you had a healthy & restful summer. My Family and I enjoyed swim team, camping, hiking and rock climbing together. This year will be a return to some normalcy. I fear it may feel

overwhelming at times, but working together we can support our students and each other. Many hands make light work. We will be returning to in-person, and we will be returning to ensemble playing again. I will be taking the students a bit back so we can really hone in on the skills that we have lost not being together in so long. I will continue to have them work on individual skills to help themselves and our ensemble. I am so looking forward to being with my students! They bring me so much joy and excitement in my teaching and life. As always, if you ever have questions or concerns I will gladly answer them. Email is the best way to reach me, and per our fcps policy I will answer within 48 hours.

Sincerely,

Mrs. Alicia Day Javkhlan

## **Office Hours**

**Mrs. Day Javkhlan will be available on Late Bus days from 3-4pm only. If you can't make those times we can make arrangements to meet via zoom. Please see schoology for the zoom link.**

## Syllabus

- **Course Description & Objectives**

Concert Orchestra will focus on Technique. This will emphasize & include Posture, Bow Grip, Bow usage, Vibrato Development and Enrichment, and Shifting. Repertoire will consist of Pieces that fit the needs of the group and will be from different time periods, and styles of music. Students will learn Music Theory and History. Correct performance etiquette will also be reinforced. This is a performance based class.

Symphonic Orchestra will also focus on Technique. Including all of the above elements and with an emphasis on artistic expression. We will delve deeper into Music Theory and History and perform pieces that meet the technical and musical needs of the group. Symphonic Orchestra is also a performance based class.

- Co-Curricular Requirement for Orchestra

Many courses include participation requirements outside the regular school day. In order to receive credit for the course, students must be enrolled in the course and meet both the school-day and after-school requirements. See Regulation 3688 for Additional details for these courses can be found in the course descriptions of the FCPS Standard and Optional Course Offerings catalogs.

<https://westpotomachs.fcps.edu/student-services/academic-advising>

- Fairfax County Public Schools Program of Studies

<https://www.fcps.edu/academics/high-school-academics-9-12/fine-arts/music>

- **Grading Procedures & Classroom Guidelines**

Orchestra Classes will follow the FCPS Grading and Attendance Policy.

### **Schoology**

Schoology is the primary learning management system in FCPS, replacing google classroom and Blackboard-24/7 Learning. The schoology site for this course will have a calendar with for assignment and due dates, as well as announcements.

***SIS is the gradebook of record and can be seen in StudentVue and ParentVue.***

### **Assessment & Grading**

The focus of assessment is to provide feedback on a students' learning process and to measure students' level of performance. Information generated through assessments is used by the teacher and students to reflect and then make adjustments in the learning process that increase student learning over time.

**At West Potomac, we believe in the following pillars and principles as the foundation of our assessment and grading of student learning.**

1. *Grades help students achieve academic success, support the development of a growth mindset, and give students opportunities for redemption.*
2. *Fair and transparent grading policies help students to know their level of master at any point in time, enabling them to reach or exceed mastery of course content and skills.*
3. *Grades are based on valid evidence of a student's mastery of content knowledge and skills.*
4. *Grades are based on calculations that are mathematically sound, easy to understand, and correctly describe a student's level of mastery of course content and skills.*

### **Grading Policy**

West Potomac is using a whole number 4.0 Scale for all courses.

<b>4</b>	The student <i>demonstrates</i> inferences and applications that go beyond what was taught in class.
<b>3</b>	The student demonstrates <i>no errors or omissions</i> relative to complex ideas and processes nor simple details and processes.
<b>2</b>	The student demonstrates <i>understanding</i> of simple ideas and processes and <i>major errors or omissions</i> with more complex ideas and processes.
<b>1</b>	<i>With help</i> the student demonstrates <i>partial understanding</i> of simple ideas and processes and <i>no understanding</i> of more complex ideas and processes.
<b>0</b>	No evidence

Rubrics to specify the 4.0 scale for **WPHS Orchestra** will be used to assess student's work in this course.

## **Rolling Grade Book**

### **Assignment Types**

#### **• Class Work/Daily Grade**

1. Each class period you will be required to have the following; Instrument, Pencil, Music, and Binder.

One grade per day on achieving observable Indicators as stated in FCPS Program of Studies.

See Mrs. Day Javkhlan's google classroom site for FCPS Program of Studies- Orchestra.

## • Quizzes & Playing Tests & Written Assignments

1. Playing quizzes will be administered in class/online by the director. Advanced notice will be given.
2. Written assignments will also be given in class/online and will be assigned as homework if not completed during class.
3. Assignments will also be posted to Google Classroom. Students will be responsible to check email/google classroom for assignments.

All assignments are based on course objectives and will be assigned point values that reflect the size and skill level of the activity. Partial credit will be given for assignments turned in after the due date.

### • Playing Tests

1. Advanced notice will be given; tests will be done by appointment or in class. Tests results will/can also serve as seating auditions. When used as seating auditions, tests will be done blindly.

#### • Test Rubric

1. Tone (quality of sound, full, or unfocused, weighted) 20pts
2. Intonation (correct notes, finger placement, adjustment ) 25pts
3. Bow Control (bow grip, bow usage, bow angle, bow arm) 10pts
4. Fluency/Artistry (smooth, continuous, expressive, articulation) 15pts
5. Dynamics (loud, soft, crescendos, diminuendos, phrasing) 15pts
6. Posture (Sitting tall, instrument placement/position, left hand & thumb) 15pts

## • After - School Rehearsals, & Concerts/ Performances

1. After School Rehearsals will occur prior to concerts. See Calendar for more detail.
2. Performances are our main form of Assessment and are mandatory for all students in the Orchestra. Please see the enclosed calendar for performance dates. Students who have a conflict with a performance should have their parent notify the director immediately via e-mail or phone. The director and the West Potomac Administration reserve the right to determine whether the absence is excused or unexcused.

Students who miss a performance (whether excused or unexcused) must complete a make-up assignment to be assigned by the director.

**- Daily Rehearsal Participation/Written Assignments/Classwork**

**\*Worth 4 points**

**- Playing/Written Tests/Projects**

**\*Worth 8 points**

**- Mandatory Concerts/After-School Rehearsals**

**\*Worth 12 points**

Please note that assignments submitted the last week of the quarter might not be reflected as part of the mark submitted for the quarter, but will become part of the student's overall grade in the rolling gradebook. This is to ensure that teachers have the time necessary to grade assignments with the care and concern each assignment deserves.

***Late Work/Make-up Work***

Students will sometimes need flexibility to meet deadlines. Therefore, assignments are accepted after assigned due dates following these guidelines.

- All assignments for the quarter will be accepted with no penalty up until the end of the quarter.

***Redoing Assessments***

Teachers want students to be successful and to learn. Therefore, students are encouraged to redo/resubmit assessments in an effort to demonstrate their understanding of a concept.

Students may redo/resubmit assignments within the following parameters:

- All redone assessments for the quarter will be accepted with no penalty up until the end of the quarter. For redone assessments, the highest score prevails in the gradebook.

**Final Exam/Culminating Activity**

Information will be announced to students and families by **the beginning of the 4th quarter** regarding the final exam or culminating activity for the course.

**Winter and Spring Break**

West Potomac High School celebrates Winter and Spring Break as family time, that is homework free time. No homework will be assigned over the break.

If students are assigned a long-term project that spans the time of the break:

- No major assessment can be given on the first silver day or the first blue day upon returning from break.
- Students will have time in class to complete assignments.
- Students will have enough time out of class to prepare for the assignment while keeping the Winter and/or Spring Break homework free.

**Understanding Grade Reports**

The following comment codes MAY appear on grade reports at any point during the year (NOTE: Individual teachers may not use all of the following Grading Codes):

**Below is what is common across the school**

- NTI** - Not Turned In and is recorded as a zero until the work is received from the student.
- HCR** - "Honor Code" - Student's work is under review for a possible Honor Code violation. Grades will be resolved after the Honor Code violation process has been resolved.
- MIP** Mastery in Progress

***The grades in SIS under GradeBook are the most current and reflect any changes that may have occurred since printing of report cards. In SIS, when you click on Report Card, you will see the marks that were printed at the time report cards were sent home. The gradebook marks will be used to determine final marks in courses. As always, if you have questions about your student's grades, please contact the teacher.***

**Rolling Gradebook and Final Grade Calculation**

West Potomac has adopted a Rolling Gradebook. Grades posted quarters 1-3 are snapshots of where students' are at the moment in time. Final course grades are determined by the sum total of assignments across the entire school year, plus a final exam.

**Fairfax County Public Schools Grading Scale**

Grades posted at the end of each quarter and for the final course grade will align with the FCPS scale.

A	A-	B+	B	B-	C+	C	C-	D+	D	F
3.8-4	3.4-3.7	3.1-3.3	2.8-3.0	2.4-2.7	2.1-2.3	1.8-2.0	1.4-1.7	1.1-1.3	0.8-1.0	0-0.7

**Academic Expectations: West Potomac High School Honor Code**

*Student of Wolverine Pride*

I am entrusted with the responsibility of upholding and contributing to an atmosphere of mutual respect, honesty, and fairness. My personal honor is essential to preserve my good name and the integrity of the West Potomac Community.

[Honor Code Pledge](#)

I will neither plagiarize nor give/receive unauthorized aid on any test, quiz, research paper, lab or any other student-generated work.

**Attendance Expectations**

West Potomac students are expected to be in class and on time. In case of absence, late arrival, or early dismissal, families need to contact the Attendance Office (703-718-2528, WestPotomacHigh@fcps.edu).

**Family Communication Policy**



West Potomac High School is committed to fostering positive communications with family.. To that end, teachers will make every effort to reach out to families in positive and meaningful ways. WPHS respectfully asks that families reciprocate. We hope to foster professional, cooperative relationships between teachers and families. If you have concerns, please allow the teacher an opportunity to provide information or to explain circumstances. The West Potomac High School administration will not permit teachers to respond to abusive or harassing emails or phone calls. Together, families and teachers will have the ability to resolve any issues that might arise.

Please email me directly with questions. Please provide your name, student name, reason for the call and phone number in the email. I pledge to return your email within 48 hours during school days.

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• Playing Tests

1. Advanced notice will be given; tests will be done by appointment or in class. Tests results will/can also serve as seating auditions. When used as seating auditions, tests will be done blindly.

- **Test Rubric**

7. Tone (quality of sound, full, or unfocused, weighted) 20pts
8. Intonation (correct notes, finger placement, adjustment ) 25pts
9. Bow Control (bow grip, bow usage, bow angle, bow arm) 10pts
10. Fluency/Artistry (smooth, continuous, expressive, articulation) 15pts
11. Dynamics (loud, soft, crescendos, diminuendos, phrasing) 15pts
12. Posture (Sitting tall, instrument placement/position, left hand & thumb) 15pts

- **After - School Rehearsals, & Concerts/  
Performances**

1. After School Rehearsals will occur prior to concerts. See Calendar for more detail.

2. Performances are our main form of Assessment and are mandatory for all students in the Orchestra. Please see the enclosed calendar for performance dates. Students who have a conflict with a performance should have their parent notify the director immediately via e-mail or phone. The director and the West Potomac Administration reserve the right to determine whether the absence is excused or unexcused.

Students who miss a performance (whether excused or unexcused) must complete a make-up assignment to be assigned by the director.

**- Daily Rehearsal Participation/Written Assignments/Classwork**

**\*Worth 4 points**

**- Playing/Written Tests/Projects**

**\*Worth 8 points**

**- Mandatory Concerts/After-School Rehearsals**

**\*Worth 12 points**

- **Please see the West Potomac High School Fine Arts Policies for any further questions on performance grades.**

[https://docs.google.com/a/fcpsschools.net/document/d/1tWh-4jaEbh2COr4IQD41es\\_cuib4thuNVYys5u831w0/edit?usp=sharing](https://docs.google.com/a/fcpsschools.net/document/d/1tWh-4jaEbh2COr4IQD41es_cuib4thuNVYys5u831w0/edit?usp=sharing)

- **Please also see the FCPS regulation regarding Homework**

[http://www.boarddocs.com/vsba/fairfax/Board.nsf/legacy-content/867SLA2A9049/\\$FILE/R3205.pdf](http://www.boarddocs.com/vsba/fairfax/Board.nsf/legacy-content/867SLA2A9049/$FILE/R3205.pdf)

- Students will be required to practice outside of class to prepare for rehearsals in class and after school. Practice will be graded when assessments are assigned. i.e. Quizzes, Tests, Dress Rehearsals, & Concert.

- **Midterm & Final Exam Policy/Weight**

<https://www.fcps.edu/academics/grading-and-reporting/secondary/grading-design>

### **WEST POTOMAC HIGH SCHOOL—VISION STATEMENT:**

*We are the World's Greatest High School.* By nurturing the talents, ideas, and skills of each member of our learning community, we challenge each other to be better versions of ourselves every day. Learning and growth drive our institution. Embracing this mindset, we fortify and prepare graduates to thrive in an ever-changing global society.

### **WPHS Student Advocacy Protocol**

Students will:

- take ownership of their education through active engagement in their courses
- consult Google Classroom & Google Documents consistently
- use an agenda or other device, as agreed upon with the instructor, to track their assignments
- communicate directly with teachers before parent/teacher communication is initiated

### **West Potomac High School Parent Communication Policy**

West Potomac High School is committed to fostering positive communications with parents. To that end, teachers will make every effort to reach out to parents in positive and meaningful ways. WPHS respectfully asks that parents reciprocate. We hope to foster professional, cooperative relationships between teachers and parents. If you have concerns,

please allow the teacher an opportunity to provide information or to explain circumstances. The West Potomac High School administration will not permit teachers to respond to abusive or harassing emails or phone calls. Together, parents and teachers will have the ability to resolve any issues that might arise.

Mrs. Day Javkhlan will make every effort to be prompt in responding to communication, either written or by phone. Please allow up to 48 hours for the return of such communication.

## **MATERIALS**

### **1. Instruments**

As a member of a performing ensemble you are required to have an instrument. You have several options. Fairfax County provides instruments for those students on free or reduced lunch through their Music for All Program. Paperwork can be obtained from Mrs. Day Javkhlan. Students may also choose to rent instruments from local music stores. Attached to the handbook is a list of reputable stores that deal in rentals. The option to rent a school owned instrument for home and school use is available too. You may also choose to purchase an instrument. Those same stores that rent also sell. If you are thinking about purchasing an instrument, please speak with Mrs. Day Javkhlan. I want you to get the best instrument that you can for the right price. It is a big decision to purchase an instrument so you should feel confident and comfortable in your choice and it's my hope that you will consult me to help you with this decision.

There will be instruments available for use during class time. Please see Financial section of the Orchestra Handbook for explanation of fees for Rental instruments.

### **2. Instrument Accessories**

#### **a. Provided by Student**

- Shoulder Rest, Soft Cloth (for Cleaning), Rosin,

#### **b. Provided by School for Use in School**

- Tuner
- Metronome

#### **c. Music**

- All Music will be provided by WPHS
- A binder/folder for your music will be provided by WPHS

#### **d. Uniform**

- Uniforms will be required for all Concerts and Community events. Uniform policies will be explained in the Financial section of the Orchestra Handbook.

#### **e. Digital Tools**

- Smart Music
- Sight Reading Factory
- Flipgrid will be used for video assignment submission

## **Digital Tools will require Parent permission.**

## **Information to allow these permissions will follow at a later date.**

### Attendance & Participation

#### **Attendance is required at all Concerts & Dress Rehearsals.**

Excused absences include severe illness, or death in the family. If students have a personal crisis/emergency, please come and see or email Mrs. Day Javkhlan. If you simply miss, and do not tell me I cannot give you an opportunity to make anything up. If you come and talk with me I am sure a solution can be reached that is mutually acceptable for the Orchestra and for you. Please note the acceptable excused absences above.

Unacceptable reasons for absence include; SAT class, Behind the Wheel, Babysitting, and Lack of Ride. If you are granted an excused absence for a Concert or Dress Rehearsal an alternate assignment will be assigned at the discretion of Mrs. Day Javkhlan. Students must notify Mrs. Day Javkhlan at least 2 weeks prior to a concert or rehearsal if an excused absence is being requested. A signed note from a parent or guardian must accompany any verbal notification.

When a dress rehearsal is scheduled, students must arrive at least 10 minutes early to warm up and prepare. The scheduled rehearsal will start on time. Be on time to respect the rehearsal time that has been set-aside for the group.

#### **• Rehearsals**

Some after school rehearsals will be necessary. Mrs. Day Javkhlan reserves the right to call a rehearsal at any time. I understand that there will be possible conflicts. Please let me know as soon as possible. I will do everything in my power to give you as much notice as possible. Please remember we are a team of musicians and it's important for every member to be at every rehearsal.

#### **CONDUCT**

Respect is paramount in my classroom. We cannot have a good teacher student relationship if this is not present. Respect is expected for me and for your classmates. Respect is not only for individuals, but also for their thoughts, actions and ideas.

Through music we share many thoughts and ideas and expressions. Please be respectful of everyone's views and ideas. Respect is expected for the Facility, Instruments and Equipment. This is especially important for some of our aging instruments. Treat the instruments as if they were your own. Care for them on a daily basis; keep them clean and free from markings. If you notice something wrong with the instruments please bring it to my attention so it can be resolved. Respect the process of a rehearsal. Your Participation in a conversation during rehearsal or in a conversation taking place on your phone is not respectful. We have little time and must use it to the fullest to be able to achieve greatness. Our chairs and stands are very expensive. They may not look like it, but they are. Please refrain from putting anything other than your folder, music and a pencil on them. There will be absolutely no food permitted in the classroom while instruments are out. There will be no drinks other than water permitted in the classroom. There will be no gum allowed at any time.

## **MUSIC**

All Music will be provided for you by WPHS. You will have practice copies for home and Originals here at WP. It is mandatory that you bring your practice copies to class to make any markings that were discussed in rehearsal. Copies are only to be made by Mrs. Day Javkhlan. Any other copies must seek permission from Mrs. Day Javkhlan.

## **PRACTICE**

All Orchestra students must practice outside of class. This practice will be evident in their daily performance during rehearsals. Furthermore, this practice will be graded on Tests & Quizzes. Individual practice is a Mandatory part of being a member of a performing arts group.

## **UNIFORMS**

All Orchestra Students are required to have a uniform. Please see the Financial section of the Orchestra Handbook for details about the uniforms. We will hold off on sizing students and ordering uniforms until we know what the future of this year will look like.

## **INSTRUMENTS/INSTRUMENT LOCKERS**

As a member of a performing ensemble, you are required to have an instrument during every class period. FCPS can provide instruments for those students who meet the financial need. Please see the Financial section of the handbook for further explanation. If you wish to rent an instrument from West Potomac High School please see the fee schedule in the Financial section of the handbook. There will not be instruments available for students who forget their

instruments. Having an instrument to play during class means that you are able to actively participate. If you do not have one you cannot contribute to the rehearsal musically.

Instrument Lockers are available for use by students who wish to bring their instrument from home. The Storage room is located in the back of room 524 and has individual lockers for students to store their instruments in. Instruments not owned by WPHS are kept there at your own risk. The instrument storage room will remain open during the day and will be locked each day at ~3:30pm. Students should use the storage room responsibly. Personal and school instruments should remain locked. Students will be issued locks and lockers on the first day of school. Students should not share locker combinations with anyone.

## **SECTIONALS**

Last year we had the opportunity to learn from professionals in our community. We will continue to do that this year as well but we will hold those during class time as much as possible.

## **SEATING**

Violin Students will have the opportunity to discuss section seating with Mrs. Day Javkhlan. We Can together talk about the responsibilities of each section and see which one will work best for your student. Mrs. Day Javkhlan reserves the right to re-assign seating based on performance on Test & Quizzes. All Tests for seating in sections will be done in class and will be Blind. This will allow for the most fair seating. If students are unhappy with a grade on a test or quiz, they may retake for a better grade but not for a better seat. If students are tied with points, then Mrs. Day Javkhlan will hear all students who are tied again and make a final decision. Mrs. Day Javkhlan reserves the right to place tied students according to her musical expertise.

## **LEADERSHIP**

This year our students will have several opportunities to be leaders within the classroom. Those opportunities and office descriptions will be listed below. Any student wishing to serve in any capacity must fill out a leadership application and return it to Mrs. Day Javkhlan

1. **President-** Must be a member of the Symphonic Orchestra. This student will be the community voice of our Orchestra (along with Mrs. Day Javkhlan). You will be needed to help coordinate and perform outreach to community members. You will also help within the classroom, you will be the one students come to with suggestions for improvement or activities or musical selections. You will fuel the motivation and camaraderie of the group. You will also serve as a representative to the SGA to help our groups become

more a part of the Spirit of West Potomac High School Community. This student will also help substitute teachers with plans, attendance and running rehearsals in Mrs. Day Javkhlan's absence.

2. **Vice President**- Must be a member of the Concert Orchestra. This Student will have the same responsibilities as the President but will be for our underclassmen or members of the Concert Orchestra.
3. **Historian**- This student will be at Orchestra events with a Camera. It will be your duty to assist booster members in collecting pictures of the group. You will also be authorized to help with publicity for the group and to assist in memory making from concerts, to awards and plaques and certificates.
4. **Social Chair**- This will be a position in each Orchestra. This student will be responsible for coordinating monthly activities during class for our orchestra. They will also be responsible for creating other outside of school opportunities for our group to do together. For example, eating dinner out together, attending a concert, going to a football game, laser tag, and any more that you can think of.
5. **Social Media Outreach**- This student will be responsible for helping coordinate our social media accounts. Which include Twitter, Facebook and Instagram. You will work in conjunction with Mrs. Day Javkhlan & the Publicity Booster Chair in sending reminders and announcements for upcoming events and sharing important orchestra events. This Student must be in Symphonic Orchestra.

In addition to these elected positions, every student will serve on an orchestra committee this year. This will help the orchestra events to run more smoothly, help students to have more ownership of the success of events and programs and will help the orchestra have a deeper camaraderie. Committees will do things such as setup, or tear-down at concerts/events, marketing, social events and more.

## OUTSIDE OF SCHOOL MUSIC OPPORTUNITIES

We live in a rich environment for music in Northern Virginia. Our Students have the opportunity to be very much musically involved in our community and to support our local music community. There are Youth Orchestras and Community Orchestras that our students can take advantage of. I always recommend that my students have the opportunity to play in a Full Orchestra (strings, woodwinds, brass & percussion). We do that here at West Potomac twice a year, but playing outside of school gives the students the opportunity to play great masterpieces. If you would like a list of Youth Orchestras for your student then simply email me and I will be happy to let you know about them.

Community Orchestras are a great resource. We are surrounded by them, we have them in almost every NOVA city. They are professionals on their instruments and are paid for the services they perform. They also come into our classroom on occasion and give us "help" or coaching as we like to call it in the music world. If you would like to take your student to see any of these Orchestras please let me know and I will be happy to give you a list or website for the group.



## **PINS, LETTERS & AWARDS**

Students who attend all Concerts, Dress Rehearsals, Rehearsals and participate in 3 outside of School activities related to their instrument, will receive an Orchestra Letter.

Students who have met the requirement for an Orchestra Letter in a previous year and again meet that requirement will receive an Orchestra Pin.

Outside activities can include but are not limited to; District Orchestra (Audition or Participation), Regional Orchestra (Audition or Participation), Solo & Ensemble Festival, Youth Orchestra, Giving Private lessons to a Younger Student.

### **Musicianship Award**

This student will exhibit a passion and dedication for Music, not just Orchestra or their instrument. They will consistently have mastered technique that has been asked of them. They will show a superior level of playing in our Orchestra and in the community and County at District events. They will be an example to others of hard work, dedication and commitment to the music department at West Potomac and to their teachers and classmates.

### **Directors Award**

This student will exhibit leadership throughout the school year. They will exhibit leadership in and outside of the Orchestra classroom. They will be an integral part of the spirit of the Orchestra. They will encourage others to be involved and dedicated. They will be eligible to receive an Orchestra Pin or Letter. They will be an example to their classmates of engagement, collaboration and artistry.



### **August**

18- Welcome Back Potluck & Uniform fitting, 6pm WPHS Springbank Door 3A  
23- 1st Day of School

### **September**

#### **6- Holiday**

10-Recruitment Field Trip - local pyramid elementary schools & Carl Sandburg

#### **11- TAG DAY TBD**

27 Senior Regional Orchestra Auditions @Justice HS

**October****26- Spooktacular Dress Rehearsal 3-6pm Mandatory****27-Spooktacular Concert 3-9pm Mandatory****29- 2 hour early release- end of 1st quarter****November****1- Student Holiday****2-Student Holiday****16- District Honors Orchestra Auditions @ Justice HS****24-28 Student Holiday****December****15- Fine Arts Department Dress Rehearsal 3-5pm Mandatory****16-Fine Arts Department Holiday Extravaganza Concert 7pm MANDATORY****17-Fine Arts Holiday School Assembly****18-Jan.2 Student Holiday****TBD Community Holiday Outreach****January****14-15 District Honors Orchestra Event @ Hayfield SS****21- Student Holiday****24- MLK Holiday****February****4 Orchestra Assessment Boot Camp 3-6pm @ WHPS Mandatory****5 Orchestra Assessment Boot Camp 9-4pm @ WPHS Mandatory****21- Holiday****TBD - All Virginia Band & Orchestra Auditions****March****1- Pre Assessment Dress Rehearsal Mandatory****2- Pre Assessment Concert Mandatory****18-19 District Orchestra Assessment @ Edison HS MANDATORY (both days)****22- WP Orchestra Pyramid Concert Mandatory****24-27 Possible Spring Music Department Trip****31- 2 hour early release-end of 3rd quarter****April****2-10 Spring Break****29-Solo & Ensemble @ Holmes MS****TBD- All Virginia Band Chorus & Orchestra Event Richmond, VA**

**May**

11-Dress Rehearsal Senior Night 3-5pm **Mandatory**

12-Senior Night Concert 6pm **Mandatory**

12-Senior Night Celebration TBD 7:30pm

**30-Holiday**

31- Orchestra Pops Concert Dress Rehearsal 4-6pm **Mandatory**

**June**

1- Orchestra Pops Concert 5-9pm **Mandatory**

**10-Last Day of School**

**TBD WHPS Graduation**

**\*All events marked Mandatory are part of the Orchestra course and are for a grade. If you have questions about the calendar please email Mrs. Day Javkhlan, aadayjavkhla@fcps.edu**

## **School Music Program Finance Information & Policies**

2021-22

**FCPS will not charge a fee for any mandatory aspect of the Orchestra Program except for musical instruments and course material fees which are permitted by the Virginia Department of Education (VDOE) regulations. Schools cannot require a student to pay fees for course materials in excess of the amount approved by the School Board in Notice 5922, Revenue, Tuition, and Fees - Student Fees**

**In the following document you will be provided with Orchestra material fees and FCPS-sponsored optional activity fees for participation in the Orchestra Program for the upcoming 2021-22 School year.**

### **Fee Structure - Required Fees, Optional Fees**

- 1. Required course material fees:** Course Material fees cover consumable materials associated with a course and are a required element of that course.
- 2. FCPS-Sponsored optional activity fees** are charged in connection with particular activity and cover some or all of the actual costs of that activity. Participation in the particular activity is optional but if a student decides to participate in the activity, payment of the activity fee is required. Any fees collected that exceed actual cost of materials or activities must be refunded to the parent.

### **Fee Categories**

- **Orchestra Course Material Fee - Required**

1. Material Fee- \$50.00 due by September 17, 2020.

- **Orchestra FCPS-Sponsored Optional Activity Fee**

\_\_\_\_\_ We may have the opportunity to take Field Trips, we just don't know yet. If we are able, then ample planning will take place and payment schedules will be given out so that there can be as much advanced notice as possible.

- **Music Instrument Rental Fee**

1. Personal Instrument Rental of School Owned Instrument. **\$100.00**. This fee covers maintenance costs of those school-owned instruments.
2. Shared Instrument Rental - (Cello & Basses) **\$50.00** This fee covers Maintenance of those School Owned Instruments. **There will be no shared instruments this year (21-22).**

★ **MONEY DUE SEPTEMBER 17, 2020.**

### **Payment Policies**

- Payment should be made in myschoolbucks account. Visit [www.myschoolbucks.com](http://www.myschoolbucks.com)

### **Refunds**

Fees paid are non-refundable once purchases for materials have been made.

### **Financial Assistance**

Financial Assistance is available for those in need of such assistance. Requests for financial assistance should be made directly to Mrs. Day Javkhan.

I have read and understand the responsibilities involved in being a member of The West Potomac High School Orchestra Program. As a member of the program, I agree to adhere to the rules and policies set forth in the handbook for the 2021-22 School Year.

Student Signature \_\_\_\_\_ date

[Electronic Student Syllabus Submission](#)

As a Parent of a West Potomac Orchestra Student, I have read and agree to help support my student to adhere to the policies and rules set forth in the 2021-22 West Potomac Orchestra Program Handbook. I also give my permission for my student to use approved fcps digital tools for learning, to include but not limited to; Flipgrid, Smart Music & Sight Reading Factory.

Parent Signature \_\_\_\_\_ date

[Electronic Parent Syllabus Submission](#)